

# Record of Personal Data

After you have completed this form, please send it to the responsible Secretariat (version 1.4)

Personal data according to photo identification, e.g. passport (all characters can be used)		
Surname:	First name:	
Sex: <input type="checkbox"/> m <input type="checkbox"/> f	Date of birth:	Place of birth:
Personal data in American notation (no diacritics, such as ä, ö, ç, š, á, ě etc.)		
Surname:	First name:	
Place of birth:		

Institutional affiliation (one choice exactly)	[colours] for DACHS access cards
<input type="checkbox"/> Employment contract at DESY [blue] ❶	<input type="checkbox"/> GKSS (DESY Campus) [green]
<input type="checkbox"/> DESY Guest [green] ❶	<input type="checkbox"/> MPG (DESY Campus) [green]
<input type="checkbox"/> External company [yellow] ❷ + ❸	<input type="checkbox"/> CFEL [green]
<input type="checkbox"/> University of Hamburg [green] ❹ + ❺	<input type="checkbox"/> CSSB [green]
<input type="checkbox"/> Eur. XFEL GmbH [green]	<input type="checkbox"/> User Photon Science (DOOR) [white]
<input type="checkbox"/> EMBL (DESY Campus) [green]	<input type="checkbox"/> Other institute [green] ❹ + ❺
Additional information required in the above section	
❶ DESY group:	❹ DESY contact group:
❷ Inviting /instructing group:	❺ Institute:
❸ Company:	

Additional information from external persons	
Contact person at DESY:	Home institute:
E-mail address:	Telephone no.: (not at DESY)

Entries to telephone and room directory (as far as known)	
Phone book entry: <input type="checkbox"/> yes <input type="checkbox"/> no	DESY tel. no.:
Location: <input type="checkbox"/> Hamburg <input type="checkbox"/> Zeuthen	building / room:

I agree that the data recorded in this form are stored in the central person database at DESY. If necessary, the data may be forwarded to other DESY information systems, such as the web phone directory, the room directory, the account database, access control systems, the dosimetry database, or the library.

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Place, date, signature